

Union County Emergency Management Commission

Meeting Minutes - October 15, 2008 @ 5:30 PM

I. Call to order

Gary Clear, Chairperson called to order the regular meeting of the **Union County Emergency Management Commission** at **5:35 PM** on **October 15, 2008** in **208 W. Taylor St., Creston, IA**. Quorum was determined by sign in. The following persons were present: Gary Clear, representing the City of Afton; Gene Dunfee, representing the City of Arispe; Loyal Winborn, representing City of Creston; Duane Adamson, representing the City of Cromwell; Melvin Davis, representing the City of Lorimor; Terry Gilbert, representing the City of Shannon City; Mike Ward, representing the City of Thayer,; and Mike King, representing Union County Board of Supervisors. Absent: Sheriff Rick Piel, Union County.

II. Approval of minutes from last meeting

Motion made by Gene Dunfee and seconded by Terry Gilbert to approve the minutes of the September meeting. All present voting aye.

III. Claims

Claims were submitted for approval.

- A. Jo Duckworth (US Cellular Bill: Pd on 10-03-08 – (\$91.28)
- B. Alliant Energy (\$300.00)
- C. Health Insurance (\$1268.00)
- D. Midwest Sales (\$710.00) (9-1-1 sign posts)

Motion made by Terry Gilbert to approve claims, seconded by Duane Adamson. All present voting aye.

IV. New business – Coordinator's Report

- a) CodeRED implementation and training is completed, discussion centered on how to encourage people to register and development of Standard Operating Procedures with Union County LEC Communications Department for Commission approval at November meeting.
- b) Sign-off by the Commission Chair of Part B (Recovery) and Part C (Mitigation Plan) as required by FEMA following a presidential disaster declaration and submitted to the State - completed.
- c) Brief discussion on funding, all agreed this needed to be addressed in the near future to allow for input from all entities involved.

V. Adjournment

A Motion made by Loyal Winborn to adjourn the meeting at 6:10 PM, seconded by Terry Gilbert. All present voting aye.

Minutes submitted by: Jo Anne Duckworth

Ammended: November 11, 2008