

Union County Emergency Management Commission

Meeting Minutes – December 10, 2008 @ 5:30 PM

I. Call to order

Gary Clear, Chairperson called to order the regular meeting of the **Union County Emergency Management Commission** at **5:30 PM** on **December 10, 2008** at **208 W. Taylor St., Creston, IA**. Quorum was determined by sign in. The following persons were present: Gary Clear, representing the City of Afton; Gene Dunfee, representing the City of Arispe; Loyal Winborn, representing the City of Creston; Duane Adamson, representing the City of Cromwell; Melvin Davis, Mayor Pro-tem, representing the City of Lorimor, Terry Gilbert, representing the City of Shannon City; and Ron Riley, representing Union County Board of Supervisor; Sheriff Rick Piel, Union County; Absent was Mike Ward, representing the City of Thayer.

II. Approval of minutes from last meeting

Motion made by Duane Adamson and seconded by Gene Dunfee to approve the minutes of the November meeting. All present voting aye.

III. Claims

Claims were submitted for approval.

- A. Jo Duckworth
- B. Alliant Energy
- C. Health Insurance
- D. Iowa Telecom
- E. ISSB
- F. Mediacom
- G. ISSB
- H. Farmer's Cooperative

Motion made by Gene Dunfee to approve claims, seconded by Duane Adamson
All present voting aye.

IV. Election of Chair and Vice-Chair for 2009

Nomination for Loyal Winborn to serve as Chair of the Commission made by Gary Clear, 2nd received by Gene Dunfee. Rick Piel made the motion to cease nominations. Gilbert 2nd. A roll call vote was held with all members present voting aye.

Nomination for Sheriff Rick Piel to continue to serve as Vice-Chair was made by Gene Dunfee and 2nd by Loyal Winborn. Gene Dunfee made the motion to cease nominations. 2nd by Gilbert. A roll call vote was held with all members present voting Aye.

V. New business – Coordinator's Report

- a) CodeRED Operating Procedures will be finalized and presented to the board for approval in January.
- b) Commission updated on meetings and training schedule.

VI. Funding and Budget

A general discussion took place in regards to budget line items and where cuts could be made. Preliminary budget numbers were presented to the Commission members by Coordinator Duckworth. The budget forms for EMA will be made available after January 1, 2009 by HSEMD.

VII. Other Items

Loyal presented information on his work with Infraguard which is a public and private collaboration to protect Critical Infrastructure and Key Resources. He invited Sheriff Piel and Coordinator Duckworth to attend the Infraguard meetings which occur on a quarterly basis, the invitation was accepted.

VIII. Adjournment

A motion was made by Terry Gilbert to adjourn at 6:40 PM. 2nd by Melvin Davis.

Minutes submitted by: Jo Anne Duckworth